



Republic of the Philippines
Department of Education
 REGION IV-A CALABARZON
 CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

REQUEST FOR QUOTATION (RFQ)

_____ Name of Company	Date: <u>August 15, 2022</u> RFQ No.: <u>22-08-111</u> PR No.: <u>2022-08-0204</u> ABC: <u>P 60,000.00</u> PHILGEPS Ref. No.: <u>8941098</u>
_____ Complete Company Address	

To Whom It May Concern:

Please quote your lowest price/s on the lot or item/s below, subject to General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than August 24, 2022 at 3:00 pm to the address listed above.

GENERAL CONDITIONS

1. All entries must be typewritten and legible;
2. Bidders must submit certificate of PHILGEPS Registration; or
3. Bidders must submit necessary business permits (SEC, LGU, DTL, CDA, etc.);
4. Place this RFQ in a sealed envelope and type the following details on the face of the envelope:

Your Company Name
 RFQ No.:
 PR No.:
 PHILGEPS Reference No.:
5. Delivery period must be at least within seven (7) calendar days upon receipt of the Notice of Award (indicated the days of delivery in the Bidder's Certificate)
6. Item/s delivered must have warranties for unit replacements, parts, labor or other services;
7. Price validity shall be for a period of three (3) months;
8. Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract (ABC);
9. Transaction with City School Division of Tayabas shall mean compliance by the winning bidder with the bid and delivery requirements before the issuance of check payment;
10. Failure to comply with these conditions shall mean disqualification of your bid proposal.

ANTONIO T. FAUSTINO JR.
 BAC Chairperson

PLEASE QUOTE: PER LOT / PER ITEM				SUPPLIER/CONTRACTOR/CONSULTANT'S PROPOSAL BOX			
ITEM NO.	ITEM DESCRIPTION (Item Name & Technical Specifications)	QTY.	UNIT	FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL (Indicate Brand/Model Offer)	
				Unit Price	Total Price	Yes	No
August 30, 2022							
	AM SNACKS	pax	100				
	Spaghetti, Fried Chicken, Juice						
	LUNCH	pax	100				
	Rice, Baby back ribs, Roasted Chicken, Ginataang sitaw w/ kalabasa, ponkan, bottled water						
	PM SNACKS	pax	100				
	Ham & cheese sandwich, juice in can						
	Inclusion: *Venue w/ set-up *Buffer of 5 pax for TWGs *Service crew *Provision of alcohol						
TOTAL							
Date of Event			August 30, 2022				
Purpose			Procurement of Food for Aguyod Learning Recovery Plan Phase I- Program Implementation Review (PIR)				

SUPPLIER/CONTRACTOR/CONSULTANTS CERTIFICATION

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at price/s noted above for immediate delivery and shipment which can be made in _____ days from receipts of the Notice of Award.

CANVASSER'S CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation (RFQ) in accordance to the guidelines in securing prices for the City Schools Division of Tayabas.

 Authorized Representative

 Signature over Printed Name

 Company Tel./Fax/Mobile No.

 Company Tax Identification No. (TIN)

 Date

